

	Pimpri Chinchwad Education Trust's Pimpri Chinchwad College of Engineering An Autonomous Institute Affiliated to Savitribai Phule Pune University	
Minutes of Second Meeting of 'Board of Examination' on 25th June 2021		

Academic Year: 2020-21

Date: 30/06/2021

A Meeting of the Board of Examination was convened on 25/06/2021 at 2:30 pm in LRDC Hall, Mechanical Building, PCCOE.

Following members were present:

Sr. No.	Category	Name	Designation
1	Chairman	Prof. Dr. G.N. Kulkarni	Director, PCCOE
2	Member- SPPU	Dr. Mahesh Kakade	Director BEE, COE, SPPU
3	Special Invitee	Dr.S.G.Sonar	COE COEP,Pune.
4	Special Invitee	Dr. A.A.Bhosale	COE, Cummins COE,Pune
5	Member-PCCOE	Prof. Dr. S.U. Bhandari	Dean Academics
6	Member-PCCOE	Dr. Mrs. Anindita Roy	Asso. Dean Academics
7	Member-PCCOE	Dr. Mrs. Varsha Harpale	Asso. Dean QA, PCCOE
8	Member-PCCOE	Prof. Dr. P. A. Deshmukh	HOD-Mechanical
9	Member-PCCOE	Prof. Dr. M.T. Kolte	HOD-E&TC
10	Member-PCCOE	Prof. Dr. Mrs. K. Rajeshwari	HOD-Computer Engg.
11	Member-PCCOE	Prof. Dr. Mrs. Sonali. D. Patil	HOD-Information Tech.
12	Member-PCCOE	Prof. Dr. Sandeep T. Mali	HOD-Civil
13	Member-PCCOE	Dr. Mrs. Sanjeevani S. Sonar	HOD-AS & H
14	Member-PCCOE	Mrs. Anjana R. Arakerimath	HOD-MCA
15	Member Secretary	Mr. S.K. Bhoite	COE, PCCOE

Leave of absence was granted to following members:

1	Member-PCCOE	Prof. Dr. N.B. Chopade	Deputy Director, PCCOE
2	Member-PCCOE	Prof. Dr. S.D. Thepade	Dean QA, PCCOE
3	Member-PCCOE	Mr.P.S.Patil	Registrar
4	Asso. Member Secretary	Mr. S.L. Tade	Asso. COE, PCCOE

Agenda for the meeting was as under:

Item No.	Description	Action Required
1	To read & confirm the minutes of the 1 st BOE meeting held on 08/01/2021.	To confirm minutes
2	To report action taken on minutes of 1 st BOE meeting.	To confirm ATR
3	To review the conduct of Midterm Examination (MTE) & Endterm Examination (ETE).	Discussion and suggestions/Inputs from members
4	To review results of odd semester 2020-21.	Discussion
5	To review and approve examination ordinance and standard operating procedures.	Discussion and suggestions/Inputs from members and approval
6	Any other point with the permission of the chair.	

Member secretary Mr.S.K.Bhoite (CoE) welcomed Dr. G. N. Kulkarni, BOE Chairman, Dr. Mahesh Kakade, SPPU Member, Dr. S. G. Sonar, Special Invitee, Dr. A.A.Bhosale, Special Invitee, and other members and asked for an approval of leave of absence of Dr. N. B. Chopade, Deputy Director, and Dr. S. D. Thepade, Dean Quality Assurance, Mr.P.S.Patil, Registrar, Member-PCCOE and Mr. S.L. Tade, Asso. COE, PCCOE, Asso. Member Secretary for the meeting. Leave of absence was approved for said members. Following are the discussions recorded as per the agenda mentioned.

02:01. To read & confirm the minutes of the 1st BOE meeting held on 08/01/2021.

Mr. S. K. Bhoite presented the minutes of 1st BOE held on 08/01/2021 and requested for confirmation of the first BOE meeting minutes and after discussion minutes were confirmed.

02:02. To report action taken on minutes of 1st BOE meeting.

Mr. S. K. Bhoite presented action taken report of 1st BOE meeting stating that Ordinances for person with disability and grace marks for co-curricular and extra-curricular activity as per UGC and SPPU norms are proposed for adaption as it is. SOP for the examination and assessment and CRC structure will be presented in this meeting at agenda 5 and requested to confirm ATR. The ATR was confirmed by the board.

02:03. To review the conduct of Midterm Examination (MTE) & Endterm Examination (ETE).

COE briefed about conduct of Midterm Examination (MTE) & End term Examination (ETE). He mentioned because of Covid-19 pandemic, the execution of odd semester examinations in offline mode was not feasible, so the meetings of academic standing committee (ASC) consisting of members viz, Director, Dean Academics and all HODs (BOS Chairman) called and it was decided to change the mode/pattern of examination for UG & PG as well. Accordingly, MTE and ETE examinations for B.Tech. and IEI and ETE examinations for M.Tech. and MCA were conducted. Online platform of Easy-pariksha for

MCQ based exams and Easy-check for subjective exams were used. The decisions of ASC conducted on 24th Feb, 8th March and 1st April and recorded in MOM were put up for ratification of BoE. BoE approved the decisions and confirmed the same.

During the assessment of subjective answer books it was also decided to make answer-book available online for checking by the faculty with due permission of the director (Chairman BoE) which was also put for ratification and confirmed by the BoE.

Prof. Pranjal Jog and Prof. Prakash Ukhalkar, senior supervisor for UG and PG examinations respectively presented the conduction of the entire odd semester examinations. Mrs. Pranjal Jog mentioned that for UG exams, MTE and ETE based on multiple-choice questions were conducted through Easy-Parikshaproctored platform and also proctored through Google Meet. For PG M.Tech & MCA, MTE & ETE were conducted through Easy-Check platform and proctored through Google Meet. The facilities required for disabled students like extra time, writer, etc. were provided and it is documented.

It was resolved to ratify the decisions of ASC with regards to conduct of examination in view of pandemic situation due to covid 19.

02:04. To review results of odd semester 2020-21.

Prof. S. K. Bhoite presented the subject-wise results. All the BOE members have appreciated the efforts taken for the smooth conduction of the exam in this pandemic. Dr. Mahesh Kakade and Dr. S. G. Sonar suggested providing the results in terms of grade points and not in percentage.

Dr. Mahesh Kakade asked about any malpractice incidence reported during examination wherein information of malpractice reported by faculty of Engineering Graphics was presented by COE and it was informed that the performance of two students in said examination was cancelled.

It was resolved to publish the odd semester examination results in online mode for the student.

02:05. To review and approve examination ordinance and standard operating procedures.

The ordinances were proposed by member secretary for discussion and approval wherein the following discussions happened on ordinances of examinations.

- a. In ordinance 1 for grace marks, Dr. Mahesh Kakade asked to rethink on grace marks benefit for passing in all heads or some heads with maximum cap on marks which can be graced. Prof. S. G. Sonar and Prof. A. A. Bhosale mentioned that they don't have any grace marks policy for passing in a subject head.
- b. In Ordinance 4 (A), The Change in result due to inadvertent errors & due to genuine reasons if found, the authority to modify result can be given to the director of the Institute on the behalf of BOE. However, such cases must be presented in subsequent BOE meeting & approval must be obtained from BOE.
- c. In ordinance 5 (2), There can be a valid reason for refusing the exam assignments like paper-setting due to blood relation. Such exceptions need to be considered and mentioned accordingly in the ordinance.

- d. In ordinance 6, It has been asked to frame all the rules and regulations for all the types of unfair means/malpractices and appropriate punishments.

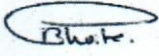
It was resolved to revisit and redraft the ordinance as per suggestions received and put up for ratification in next BOE meeting.

02:05 Any other point

Member secretary put up the structure of Complaint redressal committee (CRC) along with names of the committee members for approval of the board.

It was resolved to approve the structure for CRC with rights of deciding the names to the director (Chairman BoE).

Meeting ended with Thanks.

Prepared By: S.K.Bhoite Member Secretary 


Dr.G.N. Kulkarni
Director
Chairman BoE

